



Friends of Old Scona Academic Society
(FOSA)
Meeting Minutes
May 12, 2023
at OSA library

Attendance people including OSA parents, FOSA Executive, Parent Council board members, OSA Admins.

FOSA Executive in attendance:

Fang Yang (Chair), Lillian Yu (Treasurer), Lingli Zhu (Director at large), Angela Mao (Director at large), Wanmin Pan (Casino Chair)

1. Meeting call to Order 7:00 pm by Fang Yang

2. Approval of Agenda

Motion to approve agenda: by Angela Mao, Lillian Yu

3. Chair Report By Fang Yang

The first Thing is the eligibility review process report. Thanks for the support from all of you!

It was unfortunate that this was the urgent situation that FOSA encountered. FOSA operates mainly via board monthly meetings. It was necessary and critical for the FOSA's board to initiate the bylaws review practice with a short notice to address key concerned areas that were suggested by the analyst and legal counsel of AGLC to secure FOSA's eligibility. It is noted that the main required change of the bylaws is to open the membership to the community, instead of only open to parents, guardians. This was discussed in the April meeting. Thanks to all FOSA members attended in the meeting, a wide and deep discussion carried out in the April meeting. Thanks to Mr. Deys for support and contribution in terms of how to cope with the challenges of the new requirement.

Mr. Deys suggested that the FOSA agenda and minute will be posted to the school public website, to disclose the information to the community. The AGM information will be posted in advance.

The bylaws revisions are on-going process and currently a work-in-progress with cooperation of board members, members, and the analyst and legal counsel of AGLC. The goal is to identify areas that require modification and recommended changes to the board for approval. All proposed changes to bylaws should be discussed by the FOSA board, and should be brought to an agreement of the proposed amendment, and Fang will report and work with the analyst and legal counsel of AGLC result into a temporary approval.



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Followings are Bylaws amendment that was proposed (the original part at first laid out the lines in the existing bylaws, the suggested amendment at the second part was what was suggested by the AGLC eligibility review analyst):

Original

OBJECTIVES OF THE SOCIETY The Society's objectives are ... (as filed with Alberta Registries in 1999 - details to be completed)

4.2

VOTING MEMBERS: ACTIVE MEMBERSHIP Active Membership shall be open to any parent or guardian of a student enrolled in Old Scona Academic High School who meets the criteria for membership as established from time to time by the Society. Active Members shall be entitled to all the rights, privileges and responsibilities of membership.

5.1

c) Annual fees shall be approved by the Board by May 31 preceding the Membership year.

Amendment proposed:

OBJECTIVES OF THE SOCIETY Friends of Old Scona Academic (FOSA) is a fundraising association. FOSA provides financial support to Old Scona Academic High School. These supports provides additional access to technology purchases that support the learning of students in the school. FOSA also supports the school with funding for guest speakers, events, and programs that help enhance our school community.

4.2

VOTING MEMBERS:

ACTIVE MEMBERSHIP

Active Membership shall be open to any person having a vested interest in the educational well-being of students enrolled in Old Scona Academic High School, residing in Alberta, being of the full age of 18 years, who has completed the membership requirements and is in good



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standing with the Association, is eligible to become a Member of the Association with voting privileges at any General Meeting of the Association Membership. The majority of the Members of the Association will be parents or guardians of students currently enrolled in Old Scona Academic High School.

5.1 C.

Membership fees in the Association should be determined from time to time by the Members at an Annual General Meeting. Annual fees shall be reviewed and discussed by the Board before May 31 preceding the Membership year.

There was a complete discussion on the above content among the members and FOSA board, all members were involved in this discussion. all members attended the meeting agreed with the bylaws amendment.

It was a discussion about if it is necessary to call a special general meeting to pass the amendment of bylaws. All members were involved in this discussion. all members attended the meeting agreed that it is not necessary to call a special general meeting, because the annual general meeting (AGM) will take place in September, in which the amendment will be discussed and voted on.

The annual general meeting (AGM) will be on 14 Sep, Thursday. The agenda and the notice of the business for discussion will be posted on the school website.

Motion to vote:

1, the Year End School Band Concert, Cost expected: budget \$3800, including the Concert Hall and instruments booking.

According to the AGLC Use of Proceeds Descriptions, the cost associated with rental expenses for the concert can be paid out of the casino account.

This vote was done via email on March 22. all board members voted yes, and this was also reported in the April meeting.



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2, Annual fees \$ 25, need to be discussed and decided by 31 May of preceding the Membership year.

All members voted yes

3, The "Mortarboard Hat Stress Relievers" that would be distributed in September to all OSA students.

- approximate cost is \$2000. This would be presented to all students by the Community Helpers who would also provide students with a short presentation on positive ways of dealing with stress, as well as some emergency contacts for students if they find themselves or others in serious mental crisis.

All members voted yes

4. Chemistry Lab equipment - Mr. Sochan has provided a list of items for "wants" for the chem lab. At the present time it is only for one of each, so I have asked him to consider if he will need to order additional items. Total will be approximately \$750.

All members voted yes

5, June 14 - staff year end luncheon, budget is the same as last year christmas luncheon, budget is \$560.

All members voted yes

6, June 15 - Parent meeting is planning a appreciation event, parents year end BBQ. There will be parents volunteers and teachers invited, budget is \$500.

All members voted yes

5. Treasurer report by Lillian Yu



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Friends of OSA
Statement of Operations and Changes in Fund Balances
At the Month Ended April 30, 2023

	<u>Total</u>	<u>General Account</u>	<u>Casino Account</u>	<u>2022 Total</u>
Revenues				
Membership Fee	2,000.00	2,000.00		2,300.00
Casino Revenue	76,288.71		76,288.71	691.00
Others ¹	1,537.59		1,537.59	-
Total Revenues	<u>\$ 79,826.30</u>	<u>\$ 2,000.00</u>	<u>\$ 77,826.30</u>	<u>\$ 2,991.00</u>
Expenses				
Bank/Financial Charges	136.85	64.00	72.85	202.60
Board Approved Expense (General Account) ²	1,947.72	1,947.72		4,978.71
Board Approved Expense (Casino Account) ³	-		-	35,376.00
Total Expenses	<u>\$ 2,084.57</u>	<u>\$ 2,011.72</u>	<u>\$ 72.85</u>	<u>\$ 40,557.31</u>
Excess(Deficiency) of Revenue over Expenses	77,741.73	(11.72)	77,753.45	(37,566.31)
Fund Balance, Beginning of Year	45,264.61	41,849.23	3,415.38	82,830.92
Fund Balance, as of May 9 2023	<u>\$ 123,006.34</u>	<u>\$ 41,837.51</u>	<u>\$ 81,168.83</u>	<u>\$ 45,264.61</u>

Notes:

1. \$1537.59 received from OSA for 2019 refund.

2. Details of Board Approved Expense (General Account)

Gift card

Christmas Lunch

Christmas Lunch-Door Prizes for Teachers

Monthly Appreciation Snack

Flower for Student who lost parent

Lunar New Year Celebration

Eden Celebration

Multicultural Event Decorations(Benefit for everyone)

3. Details of Board Approved Expense (Casino Account)

Break the wall program

80 Chromebooks (14")

Sound system

Mortarboard Hat Stress Relievers

Chemistry Lab equipment

Total Commitment (General and Casino Accounts) as of May 2023

Uncommitted balance as of May 2023

	<u>Budget</u>	<u>Actuals</u>	
Approval Process	1,947.72	-	
Meeting minutes	\$ 375		
Meeting minutes	\$ 560	\$ 561.79	
Email approval	\$ 200	\$ 198.38	
Meeting minutes	\$ 800	\$ 629.47	
Email approval	\$ 150	\$ 150.00	
Meeting minutes	\$ 350	\$ 358.08	
Meeting minutes	\$ 350		
Meeting minutes	\$ 100	\$ 50.00	
Meeting minutes	\$ 13,000		
Meeting minutes	\$ 40,000		
Meeting minutes	\$ 1,105		
	\$ 2,000		
	\$ 750		
Total Commitment (General and Casino Accounts) as of May 2023	<u>\$ 59,740</u>		
Uncommitted balance as of May 2023	<u>\$ 38,964.23</u>	<u>\$ 24,313.83</u>	<u>\$ 63,278.06</u>

6. Casino report: No update.

8. Date of Next Meeting – as agreed by all people attending the meeting, 15 June will be the next meeting and it will be a gathering event.

9. Adjournment – FOSA meeting ended 8:30 pm