

# Sample OSA Application Form (2025-26)

## The Application Process

The application window for the 2025-2026 school year opens on January 10, 2025, and closes on January 31, 2025.

Admission to Old Scona Academic (OSA) School is by application only. To apply, students must:

1. **Achieve** a combined average of 90% or higher in English Language Arts 9, Social Studies 9, Math 9, and Science 9 based on the most recent progress/interim report.
2. **Submit** this completed application.
3. **Ensure** their assistant principal (or designated administrator) submits the school recommendation form and the progress/interim report by 4:00 PM on January 31, 2025.
4. If not currently enrolled in Edmonton Public Schools, **submit** the [Division Registration Form](#) (available on February 3, 2025) by 11:59 PM on February 6, 2025.
5. **Take** the entrance exam on Saturday, February 8, 2025.

**Important:** Students must meet all the above requirements by the deadlines to be considered. Incomplete applications will not be evaluated. For assistance, contact your junior high administrator or Old Scona Academic School.

## **Ranking and Selection**

Applicants are ranked based on an aggregate score determined from the following criteria:

- Grade 9 mid-year (or final) core subject average: **45%**
- Entrance exam score: **45%**
- Confidential school recommendation: **10%**

The percentages indicate the weight assigned to each component in determining the final aggregate score. Admission is based on this score, with offers extended to the top-ranking applicants until approximately 130 Grade 10 spots are filled. Successful applicants will be notified by phone between February 26 and March 12, 2025.

As an entrance-criteria school, OSA receives far more applications than available spots each year. Students who are residents of Edmonton Public Schools have priority over non-residents, in accordance with the Education Act. The entrance process concludes in time for students to apply to other Edmonton Public Schools if needed.

## **Grade 11 Applications**

Grade 11 applicants follow the same process, substituting Grade 10 marks and a recommendation from their current high school.

## **Additional Notes**

- Submitting false information may result in application cancellation.
- Neither the entrance exam score nor the school recommendation will be shared with parents, guardians, or students.
- Enter the **parent/guardian's preferred email address** (preferably Gmail) below for all application correspondence. Ensure you regularly check this email account. **DO NOT USE A STUDENT EMAIL ADDRESS.**

\* Indicates required question

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1. Email \*

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### Student Identification

All of the questions in this section pertain to the student who is applying for admission.

2. What is the student's **first name**? \*

Please choose either the preferred name or the legal name, not both. Please use this name on all forms related to this application.

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3. What is the student's **last name**? \*

When typing names in this form, please avoid using all capital letters.

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4. What is the student's birth date? \*

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*Example: January 7, 2019*

## 5. What is the student's gender? \*

Mark only one oval.

Female

Male

Other: \_\_\_\_\_

## 6. What is the student's Alberta Student Number (ASN)? \*

This is a 9-digit number that typically starts with "3". Please use the [Lookup ASN](#) feature to obtain your ASN.

\_\_\_\_\_

## 7. What is the student's school-issued email address? \*

This question asks for the student's school-issued email address (ex. harry.potter@share.epsb.ca), not the school's email. This is the only place in the application where the student's school email should appear. The email address requested at the beginning should be a parent's email.

\_\_\_\_\_

## 8. Is the applicant a temporary resident of Canada? \*

Mark only one oval.

Yes

No     *Skip to question 11*

Temporary Resident

9. What type of temporary resident permit does the applicant or their family member hold? \*

*Mark only one oval.*

- Study Permit
- Work Permit
- Visitor Visa
- Other: \_\_\_\_\_

10. What is the expiry date of the permit? \*

\_\_\_\_\_  
*Example: January 7, 2019*

#### Address and Contact Information

11. In what city does the student reside? \*

*Mark only one oval.*

- Edmonton
- Other: \_\_\_\_\_

12. What is the student's home address? \*

Please indicate the address at which the student currently resides.

\_\_\_\_\_

13. What is the postal code associated with the address above? \*

\_\_\_\_\_

14. What is the student's mobile phone number? (This may be used to extend an admission offer.) \*

Example format: 7801234567

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### First Parent/Guardian Information

All of the questions in this section pertain to the legal first parent of the student.

15. What is the legal parent's/guardian's **first name**? \*

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16. What is the legal parent's/guardian's **last name**? \*

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17. What is the relationship of this parent/guardian to the student? \*

*Mark only one oval.*

Father

Mother

Guardian

Other: \_\_\_\_\_

18. Please select whether the parent/guardian is Roman Catholic or non-Roman Catholic: \*

*Mark only one oval.*

Roman Catholic

Non-Roman Catholic

19. In what city does the parent/guardian reside? \*

*Mark only one oval.*

Edmonton

Other: \_\_\_\_\_

20. What is the parent's/guardian's home address? \*

\_\_\_\_\_

21. What is the postal code associated with the address above? \*

\_\_\_\_\_

22. What is the parent's/guardian's primary phone number? \*

Example format: 7801234567

\_\_\_\_\_

23. What is the parent's/guardian's secondary phone number?

Example format: 7801234567

\_\_\_\_\_

24. Do you have information to complete for a second parent/guardian? \*

*Mark only one oval.*

Yes

No     *Skip to question 34*

## Second Parent/Guardian Information

All of the questions in this section pertain to the legal second parent of the student.

25. What is the legal parent's/guardian's **first name**? \*

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26. What is the legal parent's/guardian's **last name**? \*

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27. What is the relationship of this parent/guardian to the student? \*

*Mark only one oval.*

Father

Mother

Guardian

Other: \_\_\_\_\_

28. Please select whether the parent/guardian is Roman Catholic or non-Roman Catholic: \*

*Mark only one oval.*

Roman Catholic

Non-Roman Catholic

29. In what city does the parent/guardian reside? \*

*Mark only one oval.*

Edmonton

Other: \_\_\_\_\_

30. What is the parent's/guardian's home address? \*

\_\_\_\_\_

31. What is the postal code associated with the address above? \*

\_\_\_\_\_

32. What is the parent's/guardian's primary phone number? \*

Example format: 7801234567

\_\_\_\_\_

33. What is the parent's/guardian's secondary phone number?

Example format: 7801234567

\_\_\_\_\_

### Current Grade

34. Please select the student's current grade. \*

*Mark only one oval.*

Grade 9     *Skip to question 36*

Grade 10



## Current High School

This section is only applicable to high school applicants.

35. Which high school does the student currently attend? \*

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*Skip to question 40*

## Current School

36. Which school division does the student currently attend? \*

*Mark only one oval.*

- Edmonton Public Schools (EPS)
- Edmonton Catholic Schools (ECS) *Skip to question 38*
- Neither EPS nor ECS *Skip to question 39*

## Edmonton Public Schools (EPS)

This section is only for applicants who currently attends an EPS school.

37. What school does the student currently attend? \*

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*Skip to question 40*

## Edmonton Catholic Schools (ECS)

This section is only for applicants who currently attends an ECS school.

38. What school does the student currently attend? \*

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*Skip to question 40*

### **Neither EPS nor ECS**

This section is only for applicants who currently attends a non-EPS and non-ECS school.

39. What school does the student currently attend? \*

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*Skip to question 40*

### **School Referee Information**

The school referee is the individual at your school who will complete the School Recommendation form. Once you submit this form, your referee will receive the School Recommendation form by email. No letters of reference will be accepted.

40. Who will be completing the school recommendation? \*

*Mark only one oval.*

- Principal
- Assistant Principal
- My school will not provide a recommendation.

41. What is the school referee's email address (ex. work email of the Assistant Principal)? \*

Do not submit the school's general email address. If no recommendation will be provided, enter "noreferee@all.com."

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### **Other Information**

42. Please describe the student's medical conditions, if applicable.

If not applicable, you may skip this question.

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43. Please describe the student's learning accommodations, if applicable.

If not applicable, you may skip this question.

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**Declaration**

To be completed by one of the parents/legal guardians named in this application.

44. "I gave a parent email address at the beginning of this application. I understand \* that a student email address will not be accepted."

Any email address that ends in "@share.epsb.ca" is not considered a parent email address. You can still go back to revise the email address if you did not give a parent email address. Then return to answer this question.

*Mark only one oval.*

Yes

No

45. "I hereby declare that all of the information provided in this application is correct, accurate, and complete. I understand that any misrepresentation, omission, or falsification of the facts may result in the invalidation of this application." \*

Please type your first name and last name in lieu of a signature.

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